



**EXECUTIVE OVERVIEW & SCRUTINY
COMMITTEE 24th FEBRUARY 2022
CABINET 8th MARCH 2022**

Report of: Head of Wellbeing and Leisure

Relevant Portfolio Holder: Councillor Yvonne Gagen

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SUBJECT: QUEEN'S PLATINUM JUBILEE CELEBRATIONS

Wards affected: Borough wide interest – events in Ormskirk and Beacon Country Park

1.0 PURPOSE OF THE REPORT

1.1 To consider proposals for an event in Coronation Park Ormskirk and Beacon on 2nd June to celebrate Her Majesty's Platinum Jubilee with additional related activities Borough wide.

2.0 RECOMMENDATION TO EXECUTIVE OVERVIEW AND SCRUTINY COMMITTEE

2.1 That the Committee consider the report and that the agreed comments of the Executive Overview and Scrutiny Committee on the Queen's Platinum Jubilee Celebrations Report be passed to Cabinet for their consideration.

3.0 RECOMMENDATION TO CABINET

3.1 That having regard to the agreed comments of Executive Overview & Scrutiny Committee, Cabinet consider the report and advise on any preferences to the approach.

3.2 That in order to make all necessary arrangements for the event being held on 2nd June 2022 that the sum of up to £15,000 be identified from Reserves and balances to meet costs associated with the event.

4.0 BACKGROUND

4.1 This year's Accession Day - on 6th February 2022 – marks 70 years since The Queen acceded to the throne on the death of her father King George VI. Her Majesty has gone on to reign longer than any other British Monarch in history.

- 4.2 To celebrate this unprecedented anniversary, events and initiatives will take place throughout the year, culminating in a four day UK bank holiday weekend from Thursday 2nd to Sunday 5th June. The bank holiday will provide an opportunity for communities and people throughout the United Kingdom to come together to celebrate the historic milestone.
- 4.3 The Council recognises the importance of celebrating the Platinum Jubilee and acknowledges there will be expectations from many of our residents to stage events within the Borough, and that there is a role for officers in providing a level of support for our communities.

5.0 CURRENT POSITION

- 5.1 A cross Service team of officers has been formed to commence the planning of potential events in Coronation Park and the Beacon on Thursday 2nd June 2022, the first day of a four day holiday period across the UK.
- 5.2 Appendix one to this report sets out the initial costs the officer group has identified and the group is continuing to refine these estimates as progress with event planning is made.
- 5.3 The detail is very much in the early days of development and there is real opportunity for Officers to engage further with our communities to help influence the programme and ensure involvement is strong to help provide a real sense of ownership from residents and the event is seen as a true 'community event' and not a 'Council' organised occasion.
- 5.4 Interest has already been received from some partner organisations such as the Chapel Gallery in Ormskirk who are keen to integrate with the event and offer supporting activities such as a tea dance. Activities such as this would assist with catering for a wide demographic, provide some wet weather contingency and bring attendees into the town centre to support the local economy.
- 5.5 Sample of activities currently being considered for the event in Coronation Park include children's fancy dress competition, climbing wall, live music, community stalls, dog display team, local radio and food & beverage. Officers have circulated invitations to schools and dance schools for representation and have received swift responses confirming a desire to participate. The Beacon events in the evening currently include live music and food and beverages with the possibility of a large outdoor screen showing relevant footage relating to the Jubilee.
- 5.6 Officers are mindful of the need to encourage good practices from participants and public with regard to sustainability and environmentally friendly practices and requirements, and support will be provided wherever possible.
- 5.7 There will be a strong emphasis on health and wellbeing and early discussions with Serco (Leisure Management Contractor) and internally within the Wellbeing and Leisure team will ensure that opportunities to promote healthy lifestyles will be strongly represented.
- 5.8 The intention is to provide for activities or at least some form of recognition Borough wide and examples of this currently include planting a tree with Jubilee

recognition plaque in Burscough, Skelmersdale, Ormskirk and Banks. This will form part of the Council's approach to delivering on the 'Queen's Green Canopy' agenda. The new play area in Skelmersdale is scheduled to be completed by 16th March 2022 and presents an opportunity to agree a formal name of this facility linked to the Jubilee. It is anticipated there will be Civic and community involvement opportunities at all such events.

- 5.9 The team of officers has considerable event management experience and will follow event safety guidance as advised by the Health and Safety Executive as well as additional event management measures that are recognised as good practice. An event management plan will be produced setting out clear roles and responsibilities for all staff and volunteers and covering subjects such as car parking, first aid, lost/found children, emergency services, crowd flow and management, welfare facilities, site communications, signposting, pre event comms, weather contingencies, etc (list not exhaustive and to provide an indication of depth of planning).
- 5.10 A table-top pre event planning exercise will take place, inviting other agencies where possible to run through a number of scenarios to further develop the event management plan and assist with building confidence of officers with regard to making decisions on the day.

6.0 Funding Opportunities

- 6.1 The National Lottery Community Fund's [Platinum Jubilee Fund](#) will provide grants of up to £50,000 to 70 impactful community projects across the UK. In addition, grants of up to £10,000 from The National Lottery [Awards For All programme](#) will be available for community-led events throughout 2022.
- 6.2 Arts Council England's [Let's Create Jubilee Fund](#) will support voluntary and community organisations in England to develop creative and cultural activities as part of Platinum Jubilee celebrations with grants of up to £10,000.
- 6.3 The Arts Council has also announced [£175,000 to help libraries celebrate](#). The funding will be distributed by [Libraries Connected](#), and will provide £1,000 for each library service.
- 6.4 Throughout the year community organisations will also be able to apply for grants from the Arts Council's [National Lottery Project Grants programme](#), which has been refreshed with new guidance to better support a broader range of ambitious cultural projects.
- 6.5 Officers will be exploring options available for funding to support events and reduce any associated costs to the Council. Similarly, officers will work with communities to help identify appropriate funding opportunities and support in the bid process wherever possible.

7.0 SUSTAINABILITY IMPLICATIONS

- 7.1 The events will support developing relations with communities, voluntary and business sectors and help deliver a sense of pride in place across the Borough.

8.0 FINANCIAL AND RESOURCE IMPLICATIONS

8.1 There will be some financial and resource implications. Appendix one sets out within the estimated summary costs. Initial considerations by officers is that £15k of funding is required to deliver safe and enjoyable events including further related activities throughout the Borough. This figure may reduce depending on success of funding bids and any further efficiencies officers can implement in the planning stages.

9.0 RISK ASSESSMENT

9.1 The events will each have an event safety management plan that will be submitted and discussed at the Event Safety Advisory Group meeting prior to the event date.

10.0 HEALTH AND WELLBEING IMPLICATIONS

10.1 The events will contribute to the wellbeing of residents by providing opportunities for people to enjoy themselves at a well organised event with a diverse range of activities for people of all abilities.

Background Documents

There are no background documents (as defined in Section 100D(5) of the Local Government Act 1972) to this Report.

Equality Impact Assessment

There is no evidence from an initial assessment of an adverse impact on equality in relation to the equality target groups.

Appendices

Appendix One – summary of estimated costs.